

Black Oak Swim Club
Assistant Swim Coach Position Description

Assistant Swim Coach Requirements:

- Lifeguard (Red Cross), CPR and First Aid (Red Cross or American Heart Assoc.) certifications - *optional but certifications are desired
- Thorough understanding of competitive swimming rules and regulations.
- Experience teaching competitive swimming
- Strong communication skills and attention to detail
- Ability to patiently work with all age groups, especially young children with various skill levels
- 16 years of age prior to 1 May 2019
- Availability from 5 May – 11 July 2019 for all team activities and Parents' Meeting
- Availability for a Pre-season Planning Meeting which will occur in May.

Assistant Swim Coach Responsibilities:

- Promote the BOSC Philosophy ***
- As a representative of BOSC and a role model to the swim team, exhibit exemplary professionalism and sportsmanship at all times
- Assist the Head Swim Coach in conducting team practices in a safe, friendly and fun environment (including eliminating and minimizing hazardous situations)
- Assist Head Swim Coach in preparation of all meet line-ups in a complete, timely and accurate manner, including data entry and delivery of meet line-up
- Provide age appropriate instruction and guidance to assigned age group
- Promote swim team participation, encouraging and nurturing all swimmers
- Perform as age group coach for assigned age group
- Work with coaching staff to create a strong team atmosphere (spirit wear, team bonding days, cheering, etc)
- Assist in the setup and cleanup of each home meet.
- Understand and implement the SSA League Swimming Rules and Regulations
- Identify recipients of end-of-season awards per the criteria determined by the Swim Team Coordinators
- Attend all team sponsored events, including parent meeting, pancake breakfast, team pictures, banquet, etc.
- Consistently adhere to and enforce all BOSC rules and regulations
- Handle inquiries and issues from parents in a friendly and courteous manner. Refer them as necessary to the Head Swim Coach or the BOSC Swim/Dive Trustee

Note: The Coaching Staff reports directly to the BOSC Swim/Dive Trustee

***The philosophy of the BOSC swim and dive team is to provide an environment where all children of all levels and abilities may participate. It is our hope that through this sport, children will not only improve their swimming/diving skills, but also **develop friendships, sportsmanship, team spirit, and have a great amount of fun in the process.**

Please check each box under **Assistant Swim Coach Responsibilities** and sign that you have read and understand each item.

Signed: _____

Date: _____